For Meet Directors: How to Request Judges Using GymJAS

We are excited to announce NY North NAWGJ is adopting the **Gymnastics Judge Assigning System (GymJAS)**. This powerful assigning system program has been successfully used since 2012 throughout the country, and now NY North getting on board. GymJAS can assign USAG, NGA, USAIGC, AAU and other league meets. Assigning through GymJAS and NAWGJ also provides a million dollar liability insurance policy *per judge* assigned, in addition to what you will already have in place through USAG, NGA or other leagues – good for the judges and good for you as the meet host. I think once you take a look you will be pleased.

Meet Directors will complete an easy-to-navigate form in GymJAS. Here you will enter your meet information and request judges. Once a request has been made, judges will be assigned and issued contracts. Judges will return completed contracts to you via GymJAS.

Want to take a look at GymJAS? Click on the links below.

The home page is https://www.gymjas.com/. Click on **New York North**, which brings you to NY North pages. https://www.gymjas.com/nyn/index.php
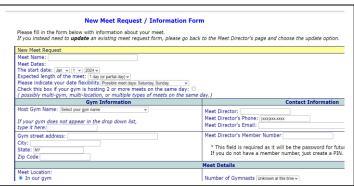

 Here is a YouTube video that explains the process of requesting judges through GymJAS. (5 minutes length—well worth watching).
www.youtube.com/watch?v=jhexRP0BPsQ&t=12sis

This is a brief summary of the process of How to Add a Meet to GymJAS. Between the video and this explanation, I hope you find requesting your judges is easy.
Select **Meet Directors Menu,** where you can **create a new meet or update information** you already entered.

Click https://www.gymjas.com/nyn/meetinfoform.php.

To "create" your meet: you will enter all the pertinent information about your meet in a **Fill-In Form including drop down choices**—dates, location, meet format, levels, number of expected gymnasts, entry fees, and so much more. Please be as specific as possible and list as much information as you can about your meet. **You can always go back and add/edit information.** Finally, you will enter your USAG member number or create a PIN, then **Submit.**

Do you want to pick your judges?

If you want input on judges assigned there is a place on the request form that lists all judges—you check the ones you want, or you may leave it up to the assigner if you have no preference. You can also indicate other considerations (travel distance, carpooling, lodging, out of state judges). If you have a particular judge you would like to be your **meet referee**, you want an **out of state or NY South judge,** or you have a **judge you do NOT want** assigned, please indicate this in the **Comments Box**. *Please note, although you are able to request judges, this doesn't guarantee that the requested judges will be available and/or assigned. I will do my best to accommodate your requests.*

Once you submit your meet, then you will pay $5 per judge booking fee ($7 per judge if requested less than 30 days from first day of competition) to: NYNorth NAWGJ

You can pay by **VENMO**

find NAWGJ@NYN-NAWGJ under the business tab, and be sure to indicate the name of the meet you are paying for. **For questions on VENMO, please contact Karen Gurnett or Cheryl Tosh at cosjdnawgj.nyn@gmail.com**

OR mail your **check** to:

CHERYL TOSH
8274 DEXTER PKW
BALDWINSVILLE, NY 13027

After the booking fee is received your meet status changes from **Pending to Accepted** -- and the assigning process may begin.

Note: Booking fee goes to $7 per judge if requested within 30 days of competition—so get your requests in early!

Once judges have been assigned, the designated Meet Referee will be the liaison between you and the judges. **The meet referee will work closely with you about details concerning travel, meals, accommodations, gym affiliation etc.**

Please feel free to contact me with questions and comments. I also will be happy to walk with you through getting signed up and entering your meet into GYMJAS. I look forward to working with you and I wish you a great 2024-25 gymnastics season!

Regards,

Cathy Horein
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