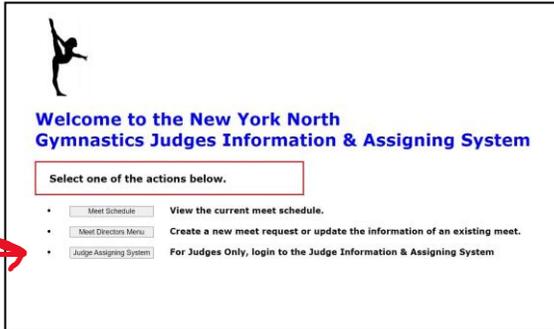


Sign up with Gymnastics Judge Assigning System (GymJAS)

Welcome to GymJAS! Let's get going!

The home page is <https://www.gymjas.com/>. Click on **New York North**, which brings you to our pages.
<https://www.gymjas.com/nyn/index.php>



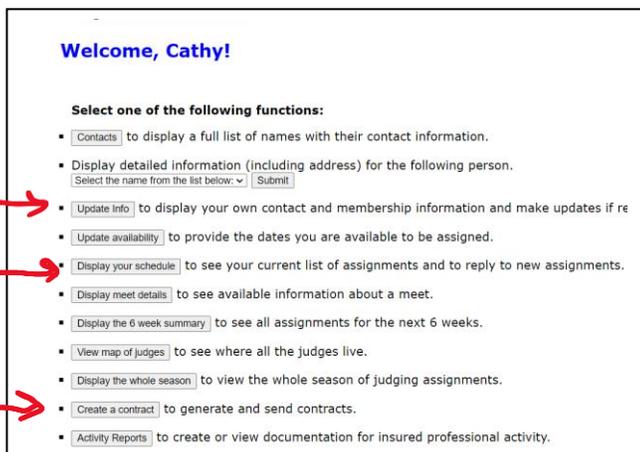
As a judge for NY North, your data will already be entered.
****If you are not in this list, contact your co-SJD Karen Gurnett cosjdnynorth@gmail.com and she will enter you.**

You will see three tabs on the left of the page. Click on the 3rd one "Judge Assigning System"
<https://www.gymjas.com/nyn/JudgeDBlogin.php>

Here you will register, update your contact information and indicate your availability to judge.

The first time to this page you will Click on **New User, register here**. You will enter your USAG number. Then create a username, password, confirm your password, and email address. Then click **Register**.

****When I first tried to register (because all NY North judges are already populated) I got a message like "you are already in the system and this not the correct password." Just play along, click on "password reset" GymJAS will send a new password to your email (handy if you can access your email from your phone), type it in, and then you can change your password later. And maybe this won't happen to you.***



UPDATE YOUR CONTACT INFORMATION:

Click the 3rd button **UPDATE INFO**. Complete/update this fill in form. When finished press **Click to save updates**. Then click **RETURN TO MAIN MENU**.

UPDATE AVAILABILITY:

Click on the 4th button and then click all dates you want to be considered for judging. You can check your preference for a particular meet here as well. A Comments Box at the bottom allows you to give information you want the assigner to note when assigning. ***Please add availability for Oct 4-6—this is our Sample Meet to Learn GymJAS. We will use this to check and practice other parts of GymJAS.*** Then **SUBMIT**.

SO YOU'VE BEEN ASSIGNED TO A MEET:

When you are assigned to a meet **you will get an email from GymJAS asking you to go into your page on GymJAS and Create a Contract**.

DON'T respond to the email you received, it is just a notification to you that you have been assigned.

DO go back into your judge page on GymJAS. <https://www.gymjas.com/nyn/JudgeDBlogin.php>

Step 1: Click "Display Your Schedule" – confirm or decline this assignment

Step 2: Click "Create a Contract," pick the meet you are accepting, verify information is correct. ***(You don't have to physically sign it—your name (electronic signature) is typed in where the signature is required.)***

Click **SUBMIT**. A contract is emailed to yourself, the meet director and to the assigner. You can print this, or keep your contract electronically—but do have a copy of your contract for referral.

*****PLEASE: Throughout the season whenever your schedule changes, update your GymJAS availability.**

Questions or Need Help? Contact **Cathy Horein** at AssignNYNorth@gmail.com or call **607-742-1654**